

# UKRA MAP Bronze Record form

---

Document reference    MAPBAN  
Version                0.03  
Release date         29.8.2018, 27.07.2020  
Review before        31.12.2021

Please check with [ukra.org.uk](http://ukra.org.uk) for any updates and changes.

## Document Set

This document is part of a set of documents for certification to the UKRA MAP Bronze level. There are three documents in this document set, the applicant and assessor are expected to be familiar with these prior to continuing.

1. MAPBGuide – The advice and guidance document
2. MAPBAC – Core certification document
3. MAPBAN – This document
4. MAPGlossary – General glossary for the MAP program
5. Readme files may accompany the download of these documents.

## Retired

V0.01 of this document contained several errors and is replaced by this document.

## Introduction and use

On the following page is the form designed for recording activity during a MAP Bronze certification attempt. You may make as many copies of this form as you like and distribute freely.

This form is kept with the flyer until completed. A record system is being established, the complexity is likely to depend on how popular the MAP program is.

The core and elective tasks are expected to be performed on the same day by the same assessor, however this is not mandated. Where they are split please record the details as shown on the form for both the core and elective sections.

This document is only for recording the successful completion of the core or elective activity, advice or notes to the flyer do not belong here.

Please keep a single copy for each certification attempt. Though feel free to photograph the document if you wish.

## Evaluation Record

Please record the details on the form below. The following guidance may be helpful.

1. Please record details clearly, especially contact details
2. The contact details on the form will be used if any issues occur
3. The UKRA number is not necessary, you do not have to record the number or indeed be a member of UKRA to assess or to be awarded the Bronze award
4. Ideally the same assessor performs all the tasks and the same day but Core and elective may be assessed separately and by different assessors.
5. When describing the tasks you only need basic details, similar to that recorded on a flight card.
6. Only fields marked \* are mandatory prior to the completion of the award
7. Try and keep only one physical copy of the award sheet.
8. It may well be best to let the flyer keep the form while it is being completed. If the assessor needs to keep a record then a camera phone picture may well be sufficient
9. This is a new form, please report any issues to the author.

# UKRA MAP Bronze Record Form

MAPBAN form please record as many details as practical. Items marker \* need to be completed prior to completion of the Award.

\* Flyer Details:

UKRA No

(Name of Student, please sign and print)

## Core Tasks

\* Date

\* Assessor Name Core Task

UKRA No

\* Contact Details (phone / Email)

Describe core tasks

## Elective Task

\* Date

\* Assessor Name Elective Task

UKRA No

Describe Elective Task

\* Assessor(s) Signature (indicating completion of tasks)

CORE:

ELECTIVE: